

# CHARGING AND REMISSIONS POLICY



AT CLAINES CE PRIMARY SCHOOL, WE HAVE A STRONG COMMITMENT TO ENSURING CHILDREN FLOURISH AND SUCCEED TOGETHER AS PART OF A STRONG SCHOOL COMMUNITY. DRIVEN BY SOME OF OUR KEY VALUES OF RESPECT AND COMPASSION, WE ARE INCLUSIVE AND COMMITTED TO THE INDIVIDUAL CHILD. WE AIM FOR A SCHOOL WHERE EVERYONE IS TREATED WITH DIGNITY AND VALUED FOR THEIR PLACE IN OUR COMMUNITY AND THE WIDER WORLD. AT THE HEART OF OUR LEARNING, ARE THE VALUES OF PERSEVERANCE AND COURAGE. WE STRIVE FOR EVERYONE TO HAVE GREAT ASPIRATIONS: ENSURING NEW CHALLENGES ARE MET WITH CONFIDENCE AND 'NO ONE SETTLES FOR LESS THAN THEIR BEST'.

WE DO ALL OF THIS WHILST FOLLOWING IN THE FOOTSTEPS OF CHRIST.

<b>Approved by:</b>	Finance, Personnel & Premises Committee	<b>Date:</b> 4.2.20
<b>Last reviewed on:</b>	2.2.21	
<b>Next review due by:</b>	February 2022	



# POLICY FOR CHARGING AND REMISSIONS

## **Definition**

This policy is rooted in the legal frame relating to charging, voluntary contributions and remissions as set out in sections 449 to 462 of the education act of 1996 whereby education is provided free of charge in a maintained school.

## **Aims**

The basic principle guiding this policy is that no charge shall be made for the provision of education to a registered pupil during school hours.

However, certain activities, which add to the richness of the curriculum, need to be financed from sources other than the school budget. These activities are set out in the sections below.

**No child is ever excluded from any activity because of inability to contribute to the cost.**

## **Objectives**

Voluntary contributions towards the cost of the following, that take place in school hours, will be requested from parents:

- School trips
- Visiting speakers or entertainers who make a charge for their service
- Transport to sporting events or local festivals
- Transport to swimming lessons at the local pool

Contributions will be kept to the amount needed to cover the true cost of the outing or event, with the cost being split between the number of children taking part.

Advance notice will be given to families and there will be opportunities to pay in instalments.

There is an expectation that all families will make some contribution wherever possible. Any family where this causes difficulty should approach the Headteacher and a solution will be arrived at in confidence.

Remission of charges is available for residential trips taking place in term time for families who are eligible for Free School Meals and for whom the school is in receipt of Pupil Premium.

No child will be excluded from an outing or visit (in school hours) because of inability to contribute. However, if insufficient contributions are received it is possible that the trip or visit will not take place.

Charges may be made for after school activities if there are expenses to be covered (for example payment to an external provider).

Charges will be made for our 'extended day services' - attendance at Little Oaks Breakfast Club and After School Club (refer to Little Oaks Terms and Conditions for costings).

Charges will also be made for residential trips that take place outside school hours.

In line with the school Finance Policy, reasonable charges may be made to recover the cost of private telephone calls and private photocopying and in regard to fulfilling Freedom of Information requests (refer to Data Protection Policy).